

# WORCESTER HISTORICAL MUSEUM

30 Elm Street  
Worcester, Massachusetts

## ARCHIVES 2016.32

Worcester Gear Works Papers

Processd by Erica Ivins  
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## **Collection Information**

Abstract : Collection contains federal files and records of the Worcester Gear Works Company, which once existed in various places in Worcester, MA

Finding Aid : Finding Aid in print form is available in the Repository.

Preferred Citation : Worcester Historical Museum, Worcester, Massachusetts.

Provenance : Donated in 2016 by Bradford P. Wyatt

MARC Access : Collection is cataloged in MARC under the following subject headings

### **Historical/Biographical Notes**

The Worcester Gear Works Inc. was founded in 1867 in Worcester, MA. It manufactures gears and racks to sell to buyers. Records dating back to 1896 indicate that the company changed many aspects over time, such as owners, locations, and capabilities. Some of the first recorded owners were named Josiah Brown (1896 – 1918) and Arthur G. Brown (1920 – 1930s). The company was first stated as being located at 13 Cypress Street before it moved to 31 North Foster Street in Merrifield's building, followed by 33 North Foster Street, and lastly 18 Grafton Street in the Osgood Bradley building—all places found in Worcester, MA. The company's capabilities included making patterns for cast gear made of wood or iron and cutting cog or mill gears with a one to five inch circular pitch and an eight foot diameter.

### **Scope and Content**

Contains 6 binders with detailed notes from the officers of the company's meetings; adjustment and closing entries for the company; payrolls of employees' wages and employer's business condition certifications, as well as tax return forms for both the Massachusetts and federal government

## Series Descriptions

Series 1: Company Officers' Meeting Minutes

Series 2: Payrolls

Subseries 1: Monthly Payrolls

Subseries 2: Bimonthly Payrolls

Subseries 3: Quarterly Payrolls

Subseries 4: Year-to-Date Payrolls

Series 3: Adjustment and Closing Entries

Series 4: Certifications of Conditions

Series 5: Non-Employee Compensation Forms

Series 6: Tax Reports

Subseries 1: W-2 and W-3 Forms

Subseries 2: Quarterly Report of Wages

Subseries 3: Corporation Tax Payments

Series 7: Tax Returns

Subseries 1: Quarterly Withholding Tax Returns

Subseries 2: Monthly Withholding Tax Returns

Subseries 3: Quarterly Sales and Use Tax Returns

Subseries 4: Yearly Sales and Use Tax Returns

Subseries 5: Corporation Excise Tax Returns

Subseries 6: Corporation Income Tax Returns

Subseries 7: Unemployment Tax Returns

Subseries 8: Quarterly Tax Return

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Series 1, Company Meeting Minutes

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1		2016.32.1.1	Binder; company contract; officer elections; officer resignations; company expenses and profits; approbations of company acts and changes; stockholder meetings; 1917 - 1944
1		2016.32.1.2	Binder; officer elections; officer resignations; company expenses and profits; approvals of company acts and changes; stockholder meetings; 1945 - 1958
1		2016.32.1.3	Binder; officer elections; officer resignations; company expenses and profits; approvals of company acts and changes; stockholder meetings; 1959- 1964
1		2016.32.1.4	Binder; officer elections; officer resignations; company expenses and profits; approvals of company acts and changes; stockholder meetings; 1961 - 1986
1		2016.32.1.5	Binder; officer elections; officer resignations; company expenses and profits; approvals of company acts and changes; stockholder meetings; 1965 - 1985
1		2016.32.1.6	Binder; officer elections; officer resignations; company expenses and profits; approvals of company acts and changes; stockholder meetings; 1986 - 1990

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Series 2, Payrolls

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	1	2016.32.2.1.1	Monthly payrolls; individual and total amount paid to employees, number of hours worked, and deductions and additions to net pay; March 1990
1	2	2016.32.2.2.1-2	Bimonthly payrolls; individual and total amount paid to employees, number of hours worked, and deductions and additions to net pay; January – March 1990
1	3	2016.32.2.2.3	Bimonthly payroll; individual and total amount paid to employees, number of hours worked, and deductions and additions to net pay; January – March 1990
1	4	2016.32.2.3.1-2	Quarterly payrolls; individual and total amount paid to employees, number of hours worked, and deductions and additions to net pay; Quarter ending March 1989 and June 1989
1	5	2016.32.2.3.3-4	Quarterly payrolls; individual and total amount paid to employees, number of hours worked, and deductions and additions to net pay; Quarter ending September 1989 and March 1990
1	6	2016.32.2.3.5-7	Quarterly payrolls; individual and total amount paid to employees, number of hours worked, and deductions and additions to net pay; Quarter ending December 1989
1	7	2016.32.2.4.1-4	Year-to-Date payrolls; individual and total amount paid to employees, number of hours worked, and deductions and additions to net pay; Ending in March 1989, June 1989, December 1989, and March 1990

Series 2, Payrolls

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	8	2016.32.2.4.5	Year-to-Date payroll; individual and total amount paid to employees, number of hours worked, and deductions and additions to net pay; Ending in January 1991



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Series 3, Adjustment and Closing Entries

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	9	2016.32.3.1-6	Balance changes and finalizations of assets and liabilities of employees and equipment; 1972, 1974, and 1975
1	10	2016.32.3.7-13	Balance changes and finalizations of assets and liabilities of employees and equipment; 1976 - 1978
1	11	2016.32.3.14-27	Balance changes and finalizations of assets and liabilities of employees and equipment; 1979 - 1982
1	12	2016.32.3.28-36	Balance changes and finalizations of assets and liabilities of employees and equipment; 1983 - 1984
1	13	2016.32.3.37-46	Balance changes and finalizations of assets and liabilities of employees and equipment; 1985 - 1986
1	14	2016.32.3.47-53	Balance changes and finalizations of assets and liabilities of employees and equipment; 1987, 1989, and 1991

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Series 4, Certifications of Conditions

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	15	2016.32.4.1-21	Liabilities, including taxes and other long term or short term expenses; current and fixed assets; stockholders' equity; 1967 - 1976

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Series 5, Non-Employee Compensation Forms

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	16	2016.32.5.1-16	Miscellaneous income; 1099 forms for non-employees; 1984 - 1991

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Series 6, Tax Reports

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	17	2016.32.6.1.1-12	Wage and tax statements for employees and employers, including income taxes withheld, Social Security wages, and other compensations; W-2 and W-3 forms; 1984 - 1986
1	18	2016.32.6.1.13-19	Wage and tax statements for employees and employers, including income taxes withheld, Social Security wages, and other compensations; W-2 and W-3 forms; 1987 - 1988
1	19	2016.32.6.1.20-31	Wage and tax statements for employees and employers, including income taxes withheld, Social Security wages, and other compensations; W-2 and W-3 forms; 1989
1	20	2016.32.6.1.32-38	Wage and tax statements for employees and employers, including income taxes withheld, Social Security wages, and other compensations; W-2 and W-3 forms; 1990
1	21	2016.32.6.2.1- 18	Employer's report of every employee's wage during a term; total wages paid; employer's contribution due towards job insurance; 1984
1	22	2016.32.6.2.19-39	Employer's report of every employee's wage during a term; total wages paid; employer's contribution due towards job insurance; 1985
1	23	2016.32.6.2.40-62	Employer's report of every employee's wage during a term; total wages paid; employer's contribution due towards job insurance; 1986 - 1987

Series 6, Tax Reports

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	24	2016.32.6.2.63-80	Employer's report of every employee's wage during a term; total wages paid; employer's contribution due towards job insurance; 1988 – 1990
1	25	2016.32.6.3.1-11	Massachusetts Corporation Estimated Tax Payment Voucher; 1984 – 1990

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Series 7, Tax Returns

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	26	2016.32.7.1.1-16	Amount of Massachusetts quarterly return of income taxes withheld for employer due; 1984 – 1986
1	27	2016.32.7.1.17-28	Amount of Massachusetts quarterly return of income taxes withheld for employer due; 1987 – 1989
1	28	2016.32.7.2.1-24	Amount of Massachusetts monthly return of income taxes withheld for employer due; 1984
2	29	2016.32.7.3.1-18	Amount of Massachusetts quarterly sales and use taxes due; 1967 – 1974
2	30	2016.32.7.4.1-15	Amount of Massachusetts sales and use taxes due over a year; 1975 – 1984
2	31	2016.32.7.4.16-20	Amount of Massachusetts sales and use taxes due over a year; 1985 – 1987
2	32	2016.32.7.4.21-23	Amount of Massachusetts sales and use taxes due over a year; 1988 – 1990
2	33	2016.32.7.5.1-9	Amount of Massachusetts corporation excise taxes due; taxes on owned tangible property; 1983 – 1986
2	34	2016.32.7.5.10-15	Amount of Massachusetts corporation excise taxes due; taxes on owned tangible property; 1987 – 1991
2	35	2016.32.7.6.1-3	Amount of federal corporation income taxes due; information on the company's property, loan, and profit amounts; 1983 – 1984
2	36	2016.32.7.6.4-5	Amount of federal corporation income taxes due; information on the company's property, loan, and profit amounts; 1985 – 1986

Series 7, Tax Returns

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
2	37	2016.32.7.6.6-8	Amount of federal corporation income taxes due; information on the company's property, loan, and profit amounts; 1987 – 1988
2	38	2016.32.7.6.9-11	Amount of federal corporation income taxes due; information on the company's property, loan, and profit amounts; 1989 – 1990
2	39	2016.32.7.7.1-6	940 Forms for employer's annual federal unemployment tax returns (FUTA); record of federal tax liability; total taxable wages; 1984 – 1986
3	40	2016.32.7.7.7-10	940 Forms for employer's annual federal unemployment tax returns (FUTA); record of federal tax liability; total taxable wages; 1987 – 1990
3	41	2016.32.7.8.1-7	941 Forms for employer's quarterly federal tax returns; number of employees and their total wages; record of federal tax liability; 1984
3	42	2016.32.7.8.8-17	941 Forms for employer's quarterly federal tax returns; number of employees and their total wages; record of federal tax liability; 1985
3	43	2016.32.7.8.18-25	941 Forms for employer's quarterly federal tax returns; number of employees and their total wages; record of federal tax liability; 1986
3	44	2016.32.7.8.26-33	941 Forms for employer's quarterly federal tax returns; number of employees and their total wages; record of federal tax liability; 1987 – 1988
3	45	2016.32.7.8.34-41	941 Forms for employer's quarterly federal tax returns; number of employees and their total wages; record of federal tax liability; 1989 – 1990