

# WORCESTER HISTORICAL MUSEUM

30 Elm Street  
Worcester, Massachusetts

## ARCHIVES

Worcester City Hospital Aid  
Society Records

1993.83

Processed by William F. Carroll, C.A.  
May, 1999

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## Collection Information

Abstract: The Worcester City Hospital Aid Society was organized in 1928 and incorporated in 1972 to provide non-medical services to patients at Worcester City Hospital, to operate a gift shop in the hospital, and to host special events for hospital staff. Administrative and other records provide information on the organization's activities.

Finding Aids: Finding Aid in print form available in the Repository. Folder level control.

Preferred Citation: Archives of the Worcester Historical Museum, 30 Elm Street, Worcester, Massachusetts.

Provenance: Donated by Barbara B. MacDonald, Worcester, Mass., August 19, 1993.

Access: The Finding Aid is cataloged in MARC under the following subject headings (lcs, aat, tgm, etc.)

Worcester City Hospital Aid Society.

Hospital and community.

Hospital gift shops.

Hospital patients – Services for.

Volunteer workers in hospitals.

Community organization – Massachusetts – Worcester.

Women in community organization – Massachusetts – Worcester.

## Historical Background

The Worcester City Hospital Aid Society was established in 1928 to provide services for hospital patients in making their hospital stay more comfortable. The organization provided gifts for patients, such as bed jackets and games for children; provided reading and writing materials for adult patients; and other such services beyond the medical needs of the patients. It participated in the equipping and decoration of ward solariums, provided for the services of a beautician/hair dresser for women patients, and contributed in many ways to make the patients hospital stay more comfortable. In addition, the Aid Society hosted teas and other events for medical staff members.

In 1972 the Aid Society incorporated itself under the provisions of Massachusetts law in order to attain non-profit tax-exempt status.

The Aid Society raised operating funds through bake sales and similar fund raising activities. The Aid Society operated the gift shop in the hospital, providing a service for patients and visitors, as well as realizing a profit for its patient services.

Worcester City Hospital ceased operations in 1992, and the Aid Society ended at the same time. Properties of the Aid Society were donated to other organizations in the area, or sold by auction.

## Scope and Content

The collection includes the organizational record of the Worcester City Hospital Aid Society as incorporated by the Public Health Department of the Worcester Women's Club in 1928, and minutes of meetings with treasurer's reports and other committee reports from 1936 through 1967. The records also include letters, pamphlets and publications, and a scrapbook of clippings and programs.

The activities of the organization from its inception through the 1960s are related through the administrative records and committee reports, and through clippings and other publicity.

The records range from 1928 through 1967, with the bulk of the collection being administrative records between 1936 and 1967.

### Series Description

Series 1: Administrative records. Include Minute Book with organizational records and minutes, reports, etc. from 1936 to May, 1955; also unbound minutes, reports, and other records from June 1955 through 1967.

Series 2: Letters. Include letters to the organization from vendors providing many of the Aid Society's services; letters from employees; and others.

Series 3: Publications. Includes pamphlets printed by the Worcester City Hospital Aid Society, and newsletters of other related organizations.

Series 4: Scrapbook. Primarily clippings of the activities of the Women's Auxiliary to the Worcester District Medical Society, compiled by Elizabeth M. Philips.

Worcester City Hospital Aid Society  
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Series 1, Administrative Records

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
BV		1993.83.1.1	Minutes book. Includes organizational records and initial by-laws of Worcester City Hospital Aid Society, 1928; also includes minutes of regular and annual meetings, treasurer's reports, auditor's reports, committee reports, etc., 1936-March, 1955. 595 p., 25 cm.
1	1	1993.83.1.2	Minutes. Annual meeting, 1955, with annual report of the organization, reports of treasurer and various committees.
1	2	1993.83.1.3	Minutes of meetings, clippings, publicity, pamphlets; January, 1955 - June, 1955.
1	3	1993.83.1.4	Minutes of meetings, clippings, publicity, pamphlets; July, 1955 - December, 1955.
1	4	1993.83.1.5	Lists. Contents of Aid Society closet, n.d.; Christmas remembrances from Worc. City Hosp. Aid Society, n.d. (probably 1995)
1	5	1993.83.1.6	Minutes of meetings, clippings, publicity, pamphlets; January 1956 - June, 1956.
1	6	1993.83.1.7	Minutes of meetings, July, 1956 - December, 1956.
1	7	1993.83.1.8	Minutes of meetings, January, 1957 - June, 1957.
1	8	1993.83.1.9	Minutes of meetings and clippings, July, 1957 - December, 1957.
1	9	1993.83.1.10	Minutes of meetings, reports, etc., January, 1958 - June, 1958.
1	10	1993.83.1.11	Minutes of meetings, reports, memoranda, etc., July, 1958 - December, 1958.

Series 1, continued

1	11	1993.83.1.12	Minutes of meetings, clippings, publicity, reports, memoranda, January, 1959 - June, 1959.
1	12	1993.83.1.13	Minutes of meetings, July, 1959 - December, 1959.
1	13	1993.83.1.14	Minutes of meetings, memoranda, reports, January, 1960 - June, 1960.
1	14	1993.83.1.15	Minutes of meetings, memoranda, reports, July, 1960 - December, 1960.
1	15	1993.83.1.16	Minutes of meetings, reports, memoranda, January, 1961 - June, 1961.
1	16	1993.83.1.17	Minutes of meetings, reports, memoranda with proposed by-law changes, July, 1961 - December, 1961.
1	17	1993.83.1.18	Minutes of meetings, reports, memoranda, January, 1962 - June, 1962.
1	18	1993.83.1.19	Minutes of meetings, reports, memoranda on proposed new by-laws, July, 1962 - December, 1962.
1	19	1993.83.1.20	Minutes of meetings, reports, memoranda, January, 1963 - June, 1963.
1	20	1993.83.1.21	Minutes of meetings, July, 1963 - December, 1963.
1	21	1993.83.1.22	Minutes of meetings, reports of committees, memoranda, January, 1964 - June, 1964.
1	22	1993.83.1.23	Minutes of meetings, July, 1964 - December, 1964.
1	23	1993.83.1.24	Minutes of meetings, committee reports, memoranda, January, 1965 - June, 1965.
1	24	1993.83.1.25	Minutes of meetings, memoranda, July, 1965 - December, 1965.

Series 1, continued



1	25	1993.83.1.26	Minutes of meetings, committee reports, memoranda, January, 1966 - June, 1966.
1	26	1993.83.1.27	Minutes of meetings, memoranda, July, 1966 - December, 1966.
1	27	1993.83.1.28	Minutes of meetings, committee reports, memoranda, 1967.
1	28	1993.83.1.29	Minutes, 1964, draft copies (part in shorthand)

Worcester City Hospital Aid Society  
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Series 2, Letters

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	29	1993.83.2.1	Letters, 1962-1964. Miscellaneous letters relating to price quotes for goods and services, coffee shop employee relations, budget matters, etc.

Worcester City Hospital Aid Society  
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Series 3, Publications

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	30	1993.83.3.1	Pamphlet. By-Laws of the Worcester City Hospital Aid Society, rev. 1962.
		1993.83.3.2a-c	Pamphlet. Worcester City Hospital Aid Society Year Books, 1964/1965, 1965/1966, 1966/1967.
		1993.83.3.3	Newsletter. St. Vincent Hospital Outlook, May 1969, vol. 1, no. 7.
		1993.83.3.4a-b	Newsletter. Massachusetts Hospital Association Newsletter, May/June 1968 (vol. XIX, no. 5); and September, 1968 (vol. XIX, no. 7)

Worcester City Hospital Aid Society  
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Series 4, Scrapbook

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
BV		1993.83.4.1	Scrapbook. Clippings with some photographs, Women's Auxiliary to the Worcester District Medical Society, compiled by Elizabeth M. Philips, Historian, 1961-1962.