

# WORCESTER HISTORICAL MUSEUM

30 Elm Street  
Worcester, Massachusetts

## ARCHIVES

Memorial Hospital Aid Society Collection

2017.FIA.01

Processed by Michelle Farias  
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TABLE OF CONTENTS

Series		Page	Box
	Collection Information	3	
	Historical/Biographical Notes	4	
	Scope and Content	5	
	Series Description	5	
1	Genealogy	6	1, OVS
2	Accounts & Land Records	7	1
3	Education & Teaching Certificates	8	1, OVS
4	School Books	9	1
5	Miscellaneous	10	1

**Collection Information**

Abstract : This collection includes records created by and related to the Memorial Hospital Aid Society, a charitable organization founded in 1888 to serve the needs of Memorial Hospital in Worcester, Massachusetts, which opened in the same year. Materials include: record books, meeting minutes, annual reports, financial statements, volunteer records, newsletters, programs for the High Fever Frolics fundraiser, scrapbooks, and photographs of the fundraising event, of members of the society, and of the hospital staff. These materials date from 1888-1977.

Finding Aid : Finding Aid in print form is available in the Repository.

Preferred Citation : Worcester Historical Museum, Worcester, Massachusetts.

Provenance : Found in the archives, donor unknown.

MARC Access : Collection is cataloged in MARC under the following subject headings (lcs, aat, tgm, gmgcp)

### **Historical/Biographical Notes**

The Memorial Hospital Aid Society was founded in 1888 to supplement the work of the hospital staff with personalized service and financial assistance for the improvement of the care and comfort of the patients of Memorial Hospital. The main organizer of the society was Mabel Carleton Gage

(1868-1952) whose father was Dr. Thomas H. Gage (1826-1909), chairman of the hospital's first executive committee. She received the idea for the society from her brother, Dr. Homer Gage (1861-1938) who was on the original hospital staff. He had interned at Boston Children's Hospital where there was already a women's auxiliary and he suggested one would be beneficial to Memorial Hospital as well. Mabel gathered advice from members of the group in Boston and gathered together fifteen other young, unmarried women to officially form the society in December 1888, six months after the hospital was opened. The original society had four officers and 12 directors, one for each month of the year.

The founding members of the Aid Society began by making clothing and bedding for the hospital and continued to grow in numbers and duties from there. By 1910 there were 240 members and by 1921 there were 492. In the 1950s, there were more than 700 members. The society reorganized in 1945 because they felt there was a need for more active volunteers at the hospital. Their members organized hospitality programs, staffed the library, opened a coffee shop and a gift shop, created diversion therapy programs for children, raised funds for the first social worker for the hospital and for regular medical equipment and supplies, and participated in various other programs throughout the years. In 1950, the first "High Fever Frolics" fundraising show was put on by the society. This was a highly produced show performed in three-year intervals for the benefit of the hospital.

Memorial Hospital was incorporated under the will of Ichabod Washburn, April 20, 1871 and was first opened in June of 1888. It was located in the Samuel Davis house on Belmont Street. The hospital was originally designed exclusively for women and children and had only 15-18 beds. Memorial Hospital eventually expanded and later merged with Hahnemann Hospital (founded in 1896) and Holden Hospital to become the Medical Center of Central Massachusetts. Today it is a part of the University of Massachusetts Memorial Medical Center.

### **Scope and Content**

This collection includes records created by and related to the Memorial Hospital Aid Society, a charitable organization founded in 1888 to serve the needs of Memorial Hospital in Worcester, Massachusetts, which opened in the same year. Materials include: record books, meeting minutes, annual reports, financial statements, volunteer records, newsletters, programs for the High Fever Frolics fundraiser, scrapbooks, and photographs of the fundraising event, of

members of the society, and of the hospital staff. These materials date from 1888-1977.

### **Series Descriptions**

Series 1: Meeting Records: Primarily Executive Board, Board of Directors, and Annual Meeting minutes along with the Constitution & By-Laws of the society, an annual reports of the meetings by the secretary.

Series 2: Administrative Rosters

Series 3: Volunteer Services: Reports on volunteer services for the aid society, collectively and individually, including reported information on the evening receptionist position. Also contains correspondence related to volunteer services.

Sub-Series 1: Coffee Shop: Records on the coffee shop run by volunteers, which includes annual reports, committee meetings, and volunteer policies & schedules. **MISC**

Series 4: Membership: Membership reports, names and addresses of new members, and requests for addressograph plates for new members. **MISC**

Series 5: Public Relations: Annual reports, policies & procedures of the public relations committee. Contains information on Hospital Day, which was run by this committee, and assorted correspondence.

Series 6: Memorial Hospital Newsletters: Most records in this series relate to “Memorial News,” the newsletter published by the Memorial Aid Society including annual reports, status reports, contest information, and mailing lists. This series contains several newsletters related to Memorial Hospital, Topics, Memorial News, and Pacemaker, as well as the **Centennial Celebration published in the Worcester Telegraph.**

Series 7: Finances: Financial statements, reports by the treasurer, invoices & receipts, and information relation to scholarships and the Nursing Fund. **MISC**

Series 8: Annual Reports: This series contains printed versions of the completed full annual report for the Memorial Aid Society as well as a selection of miscellaneous annual reports relating to other department that do not have their own series. All other annual reports can be found in the related series.

Series 9: Scrapbooks: Several scrapbooks were made on lined notebook paper with newspaper clippings related to the Memorial Aid Society, the Annual Meeting of the Society, and a Luncheon that was held. These scrapbooks have been scanned and copies have been preserved in the collection. There are also many loose clippings that were not part of any specific scrapbook that have been scanned and added to this series.

Series 10: Photographs: Photos include hospital staff portraits, photos of scenes in the hospital, child

patients, the coffee shop, the gift shop, the annual meeting, outdoor events, and miscellaneous members and scenes of volunteering. The series also includes negatives.

Sub-Series 1: High Fever Frolics: Photos and policies relating to the High Fever Frolics and portraits of **Presidents** of the Society and Hospital at the time of the event.

Series 11: Bound Volumes: Record books containing minutes for the Memorial Aid Society meetings, a spiral notebook belonging to Mary E. Rice, a volume of High Fever Frolics programs, and the Advisory Committee to the School of Nursing.

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 1, Meeting Records  
Sub-Series 1, Constitution & By-Laws

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	1	2017.FIA.01.1.1.1	Committee letter proposing amendment To Society By-Laws, October 1953

1	1	2017.FIA.01.1.1.2	Proposed amendments to the By-Laws
1	1	2017.FIA.01.1.1.3	By-Laws with handwritten corrections Final line notes the by-laws were “adopted”
1	1	2017.FIA.01.1.1.4	By-Laws with another amendment attached Final line notes “Revised October, 1959”

Memorial Hospital Aid Society Collection  
 2017.FIA.01  
 Series 1, Meeting Records  
 Sub-Series 2, Board of Directors Minutes (1954-1969)

1	2	2017.FIA.01.1.2.5-18	Executive Board Minutes 1954-1958 Bulk April 1954-October 1955
1	3	2017.FIA.01.1.2.19-32	Board of Directors Minutes 1952-1955
1	4	2017.FIA.01.1.2.33-68	Board of Directors Minutes 1956-1959

1	5	2017.FIA.01.1.2.69-96	Board of Directors Minutes 1962-1965
1	6	2017.FIA.01.1.2.97-123	Board of Directors Minutes 1967-1969
1	7	2017.FIA.01.1.2.124-152	Board of Directors Minutes 1967-1969

Memorial Hospital Aid Society Collection  
 2017.FIA.01  
 Series 1, Meeting Records  
 Sub-Series 3, Annual Meeting Minutes & Correspondence (1955-1968)

1	8	2017.FIA.01.1.3.153	Annual Meeting Minutes October, 1955
1	8	2017.FIA.01.1.3.154	Annual Meeting Letter to Hospital Board October, 1959
1	8	2017.FIA.01.1.3.155	Annual Meeting Minutes October 1963



1	8	2017.FIA.01.1.3.156	Annual Meeting Minutes October, 1968
1	8	2017.FIA.01.1.3.157	Annual Meeting Announcement, Undated

Memorial Hospital Aid Society Collection  
 2017.FIA.01  
 Series 1, Meeting Records  
 Sub-Series 4, Secretary's Annual Reports (1954-1967)

1	9	2017.FIA.01.1.4.158	Secretary's Annual Report 1954-1955
1	9	2017.FIA.01.1.4.159	Secretary's Annual Report 1955-1956
1	9	2017.FIA.01.1.4.160	Secretary's Annual Report 1956-1957
1	9	2017.FIA.01.1.4.161	Secretary's Annual Report 1957-1958

1 9

2017.FIA.01.1.4.162

Secretary's Annual Report 1966-1967

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 2, Administrative Rosters (1950-1977)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	10	2017.FIA.01.2.1-23	Memorial Aid Society Rosters: Board Positions, Directors, and Committee Chairs 1950-1977
1	10	2017.FIA.01.2.24	Vice Chairmen, Second page of a roster Undated
1	10	2017.FIA.01.2.25	Memorial Hospital Board of Trustees Undated

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 3, Volunteer Services  
Sub-Series 1, Volunteer Service Reports (1940-1973)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	11	2017.FIA.01.3.1.1-13	Volunteer Service Reports 1940-1950
1	12	2017.FIA.01.3.1.14-35	Volunteer Service Reports 1950-1971
1	12	2017.FIA.01.3.1.36	Volunteer Service Report, Comparison, & Letter to Chairmen December 1973

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 3, Volunteer Services  
Sub-Series 2, Volunteer Services Correspondence (1943-1972)

1	13	2017.FIA.01.3.2.37	Letter to Mrs. Margaret desCognets From Elizabeth Ayers June 25, 1943
1	13	2017.FIA.01.3.2.38	Letter to Mrs. A.A. Dahlstrom From Mrs. H. Ladd Plumley Apr. 26, 1961
1	13	2017.FIA.01.3.2.39	Summer Pay Memo from Mrs. Plumley June 3, 1961
1	13	2017.FIA.01.3.2.40	Letter from Mass Division of Employment Security June 14, 1961
1	13	2017.FIA.01.3.2.41	Letter from Mass Division of Employment Security, re: Dahlstrom June 15, 1961
1	13	2017.FIA.01.3.2.42	Society Letter to Members May 5, 1972

1	13	2017.FIA.01.3.2.43	Society Letter to Volunteers and Members Sept. 1, 1972
1	13	2017.FIA.01.3.2.44	Society Letter to Volunteers and Members Undated
1	13	2017.FIA.01.3.2.45	Society Letter to Volunteers and Members Undated

Memorial Hospital Aid Society Collection  
 2017.FIA.01  
 Series 3, Volunteer Services  
 Sub-Series 3, Evening Receptionists (1955-1965)

1	14	2017.FIA.01.3.3.46	Receptionist Meeting Report June 27, 1955 & Floor Hostess Plan April 6, 1955
1	14	2017.FIA.01.3.3.47	Roster of Evening Receptionist Volunteers, Substitutes, & Floor Hostesses 1955-1956
1	14	2017.FIA.01.3.3.48	Evening Receptionist Annual Report 1958
1	14	2017.FIA.01.3.3.49	Evening Receptionist Report 1964-1965
1	14	2017.FIA.01.3.3.50	Evening Receptionist Annual Report Undated
1	14	2017.FIA.01.3.3.51	Evening Receptionist Annual Report Undated
1	14	2017.FIA.01.3.3.52	Evening Receptionist Annual Report

Undated

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 3, Volunteer Services  
Sub-Series 4, Coffee Shop  
Sub-Sub-Series 1, Coffee Shop Annual Reports (1950-1962)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	15	2017.FIA.01.3.4.1.53	Coffee Shop Annual Report 1950-1951
1	15	2017.FIA.01.3.4.1.54	Coffee Shop Annual Report 1951-1952
1	15	2017.FIA.01.3.4.1.55	Coffee Shop Volunteer Report September 1953
1	15	2017.FIA.01.3.4.1.56	Coffee Shop Annual Report 1952-1953
1	15	2017.FIA.01.3.4.1.57	Coffee Shop Annual Report 1954-1955
1	15	2017.FIA.01.3.4.1.58	Coffee Shop Annual Report 1958-1959 Bound in blue folder
1	15	2017.FIA.01.3.4.1.59	Coffee Shop Report October 1961

1	15	2017.FIA.01.3.4.1.60	Coffee Shop Report November 1961
1	15	2017.FIA.01.3.4.1.61	Coffee Shop Report December 1961
1	15	2017.FIA.01.3.4.1.62	Coffee Shop Report January 1962
1	15	2017.FIA.01.3.4.1.63	Coffee Shop Report February 1962
1	15	2017.FIA.01.3.4.1.64	Coffee Shop Report March 1962
1	15	2017.FIA.01.3.4.1.65	Coffee Shop Report April 1962
1	15	2017.FIA.01.3.4.1.66	Coffee Shop Report May 1962
1	15	2017.FIA.01.3.4.1.67	Coffee Shop Report June 1962
1	15	2017.FIA.01.3.4.1.68	Coffee Shop Report July 1962
1	15	2017.FIA.01.3.4.1.69	Coffee Shop Report August 1962

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 3, Volunteer Services  
Sub-Series 4, Coffee Shop  
Sub-Sub-Series 2, Coffee Shop Committee Meetings (1956-1961)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	16	2017.FIA.01.3.4.2.70	Coffee Shop Committee Meeting Minutes January 30, 1956
1	16	2017.FIA.01.3.4.2.71	Coffee Shop Committee Meeting Minutes September 29, 1958
1	16	2017.FIA.01.3.4.2.72	Coffee Shop Board Meeting Minutes February 27, 1961



Memorial Hospital Aid Society Collection  
 2017.FIA.01  
 Series 3, Volunteer Services  
 Sub-Series 4, Coffee Shop  
 Sub-Sub-Series 3, Coffee Shop Volunteer Policies & Schedules

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	17	2017.FIA.01.3.4.3.73	Coffee Shop Volunteer Code 1949
1	17	2017.FIA.01.3.4.3.74	Coffee Shop Volunteer Substitutes 1951
1	17	2017.FIA.01.3.4.3.75	Coffee Shop Volunteer Code 1956
1	17	2017.FIA.01.3.4.3.76	Coffee Shop Volunteers February 1957
1	17	2017.FIA.01.3.4.3.77	Coffee Shop Schedule 1960-1961
1	17	2017.FIA.01.3.4.3.78-79	Memos to Coffee Shop Volunteers Undated
1	17	2017.FIA.01.3.4.3.80	Coffee Shop Volunteer Code Undated
1	17	2017.FIA.01.3.4.3.81	Coffee Shop & Gift Shop Policies Undated
1	17	2017.FIA.01.3.4.3.82	Coffee Shop Procedures Undated

1	17	2017.FIA.01.3.4.3.83	Coffee Shop Sick Leave Policy Undated
1	17	2017.FIA.01.3.4.3.84-85	Coffee Shop Manager Requirements

Memorial Hospital Aid Society Collection  
 2017.FIA.01  
 Series 3, Volunteer Services  
 Sub-Series 4, Coffee Shop  
 Sub-Sub-Series 4, Coffee Shop Miscellaneous

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	18	2017.FIA.01.3.4.4.86	Norton Company Report on Coffee Shop Submitted May 18, 1948
1	18	2017.FIA.01.3.4.4.87	Food Item List with Amounts
1	18	2017.FIA.01.3.4.4.88	Letter to Mrs. Gladys Paine From Mrs. H. Ladd Plumley Apr. 25, 1961
1	18	2017.FIA.01.3.4.4.89	Coffee Shop Closed Saturdays Memo May 16, 1961
1	18	2017.FIA.01.3.4.4.90	Coffee Shop Cash Remittance & Daily Report Forms
1	18	2017.FIA.01.3.4.4.91-93	Menus & Reports from similar Coffee Shops

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 3, Volunteer Services  
Sub-Series 5, Volunteer Services Miscellaneous

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	19	2017.FIA.01.3.5.94	Director of Volunteer Services Job Description
1	19	2017.FIA.01.3.5.95	Info for Director of Volunteers
1	19	2017.FIA.01.3.5.96	Sick Leave Policy 1959
1	19	2017.FIA.01.3.5.97	Vacation Policies

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 4, Membership

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	20	2017.FIA.01.4.1-6	Membership Reports 1954-1958
1	20	2017.FIA.01.4.7-12	New Members & Membership Contacts 1951-1962
1	20	2017.FIA.01.4.13-15	New Members & Membership Contacts Undated
1	20	2017.FIA.01.4.16-22	New Addressograph Plates for Members 1955-1962
1	20	2017.FIA.01.4.23	Membership List Undated
1	20	2017.FIA.01.4.24	Membership Requirements

Memorial Hospital Aid Society Collection  
 2017.FIA.01  
 Series 5, Public Relations  
 Sub-Series 1, Public Relations Committee

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	21	2017.FIA.01.5.1.1-15	Public Relations Annual Reports 1950-1976
1	21	2017.FIA.01.5.1.16	Public Relations Job Analysis
1	21	2017.FIA.01.5.1.17	Timetable Policy Notes
1	21	2017.FIA.01.5.1.18	Duties of Public Relations Committee Chair
1	21	2017.FIA.01.5.1.19	Policy Statement for Frolics of 1957 Published December 6, 1956
1	21	2017.FIA.01.5.1.20	Printing Annual Report Procedure (1959?)
1	21	2017.FIA.01.5.1.21	Printing Annual Report Procedure 1960
1	21	2017.FIA.01.5.1.22	Printing Annual Report Procedure 1963
1	21	2017.FIA.01.5.1.23	Functions of Society for Publicity 1965
1	21	2017.FIA.01.5.1.24	Worcester Sunday Telegram Sept. 14, 1969 Memorial Hospital Centennial Celebration
1	21	2017.FIA.01.5.1.25	Letter to Society from Worcester Papers August 5, 1971

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 5, Public Relations  
Sub-Series 2, Hospital Day

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
1	22	2017.FIA.01.5.2.26	Hospital Day Report October 10, 1952
1	22	2017.FIA.01.5.2.27	Reprinted article on Hospital Day December 16, 1959
1	22	2017.FIA.01.5.2.28	Hospital Day Flyer May 12, 1961
1	22	2017.FIA.01.5.2.29	Hospital Day Report Undated Flyer Attached, Thursday May 14 (no year)

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 6, Memorial Hospital Newsletters  
Sub-Series 1, Memorial News Reports (1950-1971)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
2	23	2017.FIA.01.6.1.1-9	Memorial News Annual Reports 1950-1959
2	23	2017.FIA.01.6.1.1.10	Memorial News Job Analysis January 1959
2	23	2017.FIA.01.6.1.1.11-13	Memorial News Annual Reports 1961-1963
2	23	2017.FIA.01.6.1.1.14	News Chairman Report April 3, 1969
2	23	2017.FIA.01.6.1.1.15	Memorial News Annual Report 1969
2	23	2017.FIA.01.6.1.1.16	Newsheet Report March 11, 1971
2	23	2017.FIA.01.6.1.1.17	Memorial News Annual Report 1971
2	23	2017.FIA.01.6.1.1.18	Memorial News Report Undated

Memorial Hospital Aid Society Collection  
 2017.FIA.01  
 Series 6, Memorial Hospital Newsletters  
 Sub-Series 2, Newsletter Contest (1969-1971)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
2	24	2017.FIA.01.6.2.19	Memorial News Contest Entry 1969
2	24	2017.FIA.01.6.2.20	NEHA Newsletter Evaluation 1969
2	24	2017.FIA.01.6.2.21	Letter from Theodore F. Haussman, Publications Contest Chairman to Ruth E. Philcox, Memorial News Editor April 3, 1969
2	24	2017.FIA.01.6.2.22	Copy of letter from Ruth E. Philcox to Theodore F. Haussman June 2, 1969
2	24	2017.FIA.01.6.2.23	Newsletter Contest Announcement & Rules, Submissions by February 28, 1971
2	24	2017.FIA.01.6.2.24	Memorial News Contest Entry 1971
2	24	2017.FIA.01.6.2.25	NEHA Newsletter Evaluation 1971
2	24	2017.FIA.01.6.2.26	Letter from Theodore F. Haussman to Ruth E. Philcox March 12, 1971 Award Notification
2	24	2017.FIA.01.6.2.27	Copy of letter from Aid Society to Theodore F. Haussman April 6, 1971 Unsigned, likely from Ruth E. Philcox
2	24	2017.FIA.01.6.2.28	Letter from Theodore F. Haussman to Ruth E. Philcox April 13, 1971
2	24	2017.FIA.01.6.2.29	Memo from Frank W. Knowlton Jr., Director of Knowlton Associations to Ruth E. Philcox September 24, 1971

Memorial Hospital Aid Society Collection



2017.FIA.01  
Series 6, Memorial Hospital Newsletters  
Sub-Series 3, Memorial News Mailing List

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
2	25	2017.FIA.01.6.3.30	Memorial News Mailing List of Doctors with Addresses

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 6, Memorial Hospital Newsletters

Sub-Series 4, Memorial News (1949-1970)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
2	26	2017.FIA.01.6.4.31-42	Memorial News 1949-1956 No. 1, 7-15, 17, & 19
2	27	2017.FIA.01.6.4.43-65	Memorial News 1960-1970 No. 29-31, 33-37, 39-43, 45-54

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 6, Memorial Hospital Newsletters  
Sub-Series 5, Pacemaker (1970-1972)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
2	28	2017.FIA.01.6.5.66-78	Pacemaker, Published by the Public Relations Dept. of Memorial Hospital Addressed to Ruth E. Philcox

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 6, Memorial Hospital Newsletters  
Sub-Series 6, Topics (1976-1977)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
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2	29	2017.FIA.01.6.6.79	Topics Newsletter January 1976 For and about Memorial Hospital Volunteers & Aid Society Members
2	29	2017.FIA.01.6.6.80	Topics Newsletter January 1977 For and about Memorial Hospital Volunteers & Aid Society Members

Memorial Hospital Aid Society Collection  
 2017.FIA.01  
 Series 7, Finances  
 Sub-Series 1, Financial Statements (1952-1970)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
2	30	2017.FIA.01.7.1.1-8	Financial Statements 1952-1969
2	30	2017.FIA.01.7.1.9	Partial Financial Statement 1970

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 7, Finances  
Sub-Series 2, Treasurer's Reports (1956-1958)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
2	31	2017.FIA.01.7.2.10-12	Treasurer's Reports 1956-1958

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 7, Finances  
Sub-Series 3, Davis Advertising, Inc. (1963-1966)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
2	32	2017.FIA.01.7.3.13	Letter from Gilbert S. Davis of Davis Advertising, Inc. to Society Mrs. Caleb E. Brown (Nancy) Jan. 9, 1964
2	32	2017.FIA.01.7.3.14-19	Davis Advertising, Inc. Invoices 1964-1965
2	32	2017.FIA.01.7.3.20-22	Davis Advertising, Inc. Shipping Receipts 1963-1966

Memorial Hospital Aid Society Collection  
2017.FIA.01  
Series 7, Finances  
Sub-Series 4, Nursing Fund

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
2	33	2017.FIA.01.7.4.23	Letter from Dr. Winthrop B. Osgood to Mr. Pierce Requesting Nursing Fund Policy December 10, 1952
2	33	2017.FIA.01.7.4.24	Nursing Fund Contribution Policy & Board 1952-1953
2	33	2017.FIA.01.7.4.25	Letter from Hermann P. Riccius to Society On Contribution from The George E. Duffy Mfg. Co. on behalf of Ralph E. Duffy February 20, 1953

2	33	2017.FIA.01.7.4.26	Letter from Emily M. White, Director of Vol. Services to Mr. & Mrs. Rupert Frost April 8, 1953
2	33	2017.FIA.01.7.4.27	Letter from Mrs. White, Vol. Service to Dr. Winthrop B. Osgood, "Approved" April 9, 1953
2	33	2017.FIA.01.7.4.28	Memo from Dr. Winthrop B. Osgood to Mrs. White April 9, 1953
2	33	2017.FIA.01.7.4.29	Nursing Fund Report 1955-1956
2	33	2017.FIA.01.7.4.30	Graduate Nurse Scholarship Fund Policy Fall 1959
2	33	2017.FIA.01.7.4.31	School of Nursing Scholarships May 5, 1959
2	33	2017.FIA.01.7.4.32	Nursing School Committee Rep. Duties Undated
2	33	2017.FIA.01.7.4.33	Graduate Nurse Scholarship Application
		Memorial Hospital Aid Society Collection	
		2017.FIA.01	
		Series 8, Annual Reports (1959-1973)	

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
2	34	2017.FIA.01.8.1	Annual Report Submission Request From Dr. Winthrop B. Osgood October 12, 1959
2	34	2017.FIA.01.8.2-11	Miscellaneous Annual Reports For the year 1958-1959
2	34	2017.FIA.01.8.11-12	Annual Report Reports 1959-1961
2	35	2017.FIA.01.8.13-24	Printed Annual Reports 1960-1973



Memorial Hospital Aid Society Collection  
 2017.FIA.01  
 Series 9, Scrapbooks (1947-1973)

<u>Box #</u>	<u>Folder #</u>	<u>Accession #</u>	<u>Description</u>
2	36	2017.FIA.01.9.1	Copy of Scrapbook of Newspaper Clippings & Photos (Original Photos in Series 10) 1947-1955 (36 Numbered Copy Pages)
2	37	2017.FIA.01.9.2	Copy of Scrapbook of Annual Meeting 1956 (3 Numbered Copy Pages)
2	37	2017.FIA.01.9.3	Invite to Annual Meeting 1956
2	37	2017.FIA.01.9.4	Letter from Mrs. Ralph E. Duffy to George Sumner Barton, President of Hospital Board of Trustees Oct. 19, 1956
2	37	2017.FIA.01.9.5	Copy of Scrapbook of Memorial Hospital Appreciation Luncheon 1958

2	37	2017.FIA.01.9.6	Invite to Appreciation Luncheon held on April 22, 1958, RSVP by April 14, 1958
2	37	2017.FIA.01.9.7	RSVP Card for Volunteer Luncheon on April 22, 1958
2	37	2017.FIA.01.9.8	Acceptances for Volunteer Luncheon on April 22, 1958
2	37	2017.FIA.01.9.9	Announcement for Opening of Society Beauty Shop with Price List Undated
2	37	2017.FIA.01.9.10	Nametag, New England Hospital Assembly "Ruth E. Philcox, Editor of Auxiliary Newsheet, Memorial Hospital Aid Society Worcester, Massachusetts"
2	37	2017.FIA.01.9.11	Copies of Loose Newspaper Clippings
2	38	2017.FIA.01.9.12	Copy of Scrapbook of Newspaper Clippings 1959-1973 (60 Numbered Copy Pages)

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